



DEVON & SOMERSET FIRE & RESCUE AUTHORITY

**M. Pearson
CLERK TO THE AUTHORITY**

**To: The Chair and Members of the Devon &
Somerset Fire & Rescue Authority**

(see below)

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DEVON & SOMERSET FIRE & RESCUE AUTHORITY

Monday, 26 September, 2022

A meeting of the Devon & Somerset Fire & Rescue Authority will be held on the above date, **commencing at 10.00 am in The Committee Rooms, Somerset House, Devon & Somerset Fire & Rescue Service Headquarters** to consider the following matters.

M. Pearson
Clerk to the Authority

AGENDA

PLEASE REFER TO THE NOTES AT THE END OF THE AGENDA LISTING SHEETS

- 1 Retiring Members' Presentation**
- 2 Apologies**
- 3 Minutes**
 - a Annual Meeting 10 June 2022 (Pages 1 - 4)
Attached.**
 - b Ordinary Meeting 10 June 2022 (Pages 5 - 10)
Attached.**

4 Items Requiring Urgent Attention

Items which, in the opinion of the Chair, should be considered at the meeting as matters of urgency.

PART 1 - OPEN COMMITTEE

5 Questions and Petitions from the Public

In accordance with [Standing Orders](#), to consider any questions and petitions submitted by the public. Questions must relate to matters to be considered at this meeting of the Authority. Petitions must relate to matters for which the Authority is responsible, or which affect the Authority. Neither questions nor petitions may require the disclosure of confidential or exempt information. Questions and petitions must be submitted in writing or by e-mail to the Clerk to the Authority (e-mail address: clerk@dsfire.gov.uk) **by midday on Wednesday 21 September 2022.**

6 Addresses by Representative Bodies

To receive addresses from representative bodies requested and approved in accordance with Standing Orders.

7 Questions from Members of the Authority

To receive and answer any questions submitted in accordance with Standing Orders.

8 Minutes of Committees

a Audit & Governance Committee (Pages 11 - 14)

The Chair of the Committee, Councillor Brazil, to **MOVE** the Minutes of the meeting held on 22 July 2022.

RECOMMENDATIONS:

- (i). That the recommendation at Minute AGC/22/8 (Corporate Risk Register – Inclusion of Red One Ltd. [Authority Trading Company]) be approved – namely that the Terms of Reference of the Audit & Governance Committee be amended as follows:

Insert the following new paragraph in the Matters with Delegated Power to Act section:

To receive reports as may be required on the Corporate Risk Register entry on trading company arrangements and specifically:

- (a). in respect of escalated risks or concerns that cannot be resolved between the Company and the Service Executive Board on the use of Service staff, equipment or premises or the reputation of the Service. To consider and resolve such issues, with existing, approved Service resources; and
- (b). in respect of escalated risks or concerns that cannot be resolved between the Company and the Service Executive Board on contracting terms and/or the effective discharge of the Trading Company Contract. To consider and resolve such issues, including approval to any revised contracting terms and/or Trading Company Contract as may be required (again, within existing Service resources).

(remaining paragraphs in the Terms of Reference to be renumbered accordingly).

- (ii). That, subject to (i) above, the Minutes be adopted in accordance with Standing Orders.

b **People Committee** (Pages 15 - 20)

The Chair of the Committee, Councillor Hannaford, to **MOVE** the Minutes of the meeting held on 29 July 2022.

RECOMMENDATION that the Minutes be adopted in accordance with Standing Orders.

c **Resources Committee** (Pages 21 - 26)

The Chair of the Committee, Councillor Peart, to **MOVE** the Minutes of the meeting held on 5 September 2022, attached.

RECOMMENDATION that the Minutes be adopted in accordance with Standing Orders.

9 **Her Majesty's Inspectorate of Constabulary & Fire & Rescue Services (HMICFRS) 2021 Inspection Report (Pages 27 - 38)**

Report of the Chief Fire Officer (DSFRA/22/17) attached.

10 **Firefighters Pensions Schemes Discretions Policy (Pages 39 - 118)**

Report of the Director of Finance, People & Estates (DSFRA/22/18) attached.

11 **Appointments to the Devon Audit Partnership Committee (Pages 119 - 120)**

Report of the Director of Governance & Digital Services (DSFRA/22/19) attached.

12 **Appointment of Independent Members to the Audit & Governance Committee (Pages 121 - 124)**

Report of the Director of Governance & Digital Services (DSFRA/22/20) attached.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership:

Councillors Randall-Johnson (Chair), Best, Biederman, Brazil, Chesterton, Clayton, Coles, Cook-Woodman (Vice-Chair), Drean, Hannaford, Hendy, Kendall, Kerley, Long, McGeough, Partridge, Peart, Power, Prowse, Radford, Roome, Sellis, Shayer, Sully, Thomas and Trail BEM.

NOTES

1. **Access to Information**

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact the person listed in the “Please ask for” section at the top of this agenda.

2. **Reporting of Meetings**

Any person attending a meeting may report (film, photograph or make an audio recording) on any part of the meeting which is open to the public – unless there is good reason not to do so, as directed by the Chair - and use any communication method, including the internet and social media (Facebook, Twitter etc.), to publish, post or otherwise share the report. The Authority accepts no liability for the content or accuracy of any such report, which should not be construed as representing the official, Authority record of the meeting. Similarly, any views expressed in such reports should not be interpreted as representing the views of the Authority.

Flash photography is not permitted and any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

3. **Declarations of Interests at meetings (Authority Members only)**

If you are present at a meeting and you are aware that you have either a disclosable pecuniary interest, personal interest or non-registerable interest in any matter being considered or to be considered at the meeting then, unless you have a current and relevant dispensation in relation to the matter, you must:

- (i) disclose at that meeting, by no later than commencement of consideration of the item in which you have the interest or, if later, the time at which the interest becomes apparent to you, the existence of and – for anything other than a “sensitive” interest – the nature of that interest; and then
- (ii) withdraw from the room or chamber during consideration of the item in which you have the relevant interest.

If the interest is sensitive (as agreed with the Monitoring Officer), you need not disclose the nature of the interest but merely that you have an interest of a sensitive nature. You must still follow (i) and (ii) above.

Where a dispensation has been granted to you either by the Authority or its Monitoring Officer in relation to any relevant interest, then you must act in accordance with any terms and conditions associated with that dispensation.

Where you declare at a meeting a disclosable pecuniary or personal interest that you have not previously included in your Register of Interests then you must, within 28 days of the date of the meeting at which the declaration was made, ensure that your Register is updated to include details of the interest so declared.

	NOTES (Continued)
4.	<p><u>Part 2 Reports</u></p> <p>Members are reminded that any Part 2 reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal.</p>
5.	<p><u>Substitute Members (Committee Meetings only)</u></p> <p>Members are reminded that, in accordance with Standing Orders, the Clerk (or his representative) must be advised of any substitution prior to the start of the meeting. Members are also reminded that substitutions are not permitted for full Authority meetings.</p>
6.	<p><u>Other Attendance at Committees)</u></p> <p>Any Authority Member wishing to attend, in accordance with Standing Orders, a meeting of a Committee of which they are not a Member should contact the Democratic Services Officer (see “please ask for” on the front page of this agenda) in advance of the meeting.</p>